



MANOR PARISH



ANNUAL REPORT



Temple Park Centre

2025



**The Parish of Sheffield Manor Comprising:
St Aidan's and St Swithun's Churches and the Temple Park
Centre**

Correspondence Address:
St Aidan's Church, 2 Manor Lane, Sheffield, S2 1UF

**Annual Report and Financial Statements
of the Parochial Church Council
for the year ending 31st December 2024**

Website: www.manorparish.co.uk

Facebook: Sheffield Manor Parish

Churches:

St Aidan's Church, 2 Manor Lane, Sheffield S2 1UF
St Swithun's Church, 2 Cary Road, Sheffield, S2 1JP
Temple Park Centre, 197 Harborough Ave, Sheffield, S2 1QT

Team Rector: The Rev'd Canon Lucy Sablan

Bank: Co-operative Bank PLC, 78-82 Pinstone Street,
Sheffield, S1 2HP

Parish Architect: Tom Crooks
Tom Crooks Architecture Ltd., 7 Moorland Road,
Hathersage, Hope Valley, Derbyshire, S32 1BH

Independent Examiner: David Ryder FCA
100 Ivy Park Road, Sheffield, S10 3LD

Support & Development Worker: Nicola Smith

Churchwardens: Sioned-Mair Richards & Julie Child-Cavill

The Parochial Church Council is an Excepted Charity.



Team Rector's Report

The Rev'd Canon Lucy Sablan

This year has been my first year with Manor Parish and it has been a true joy to become a part of such a wonderful congregation and community.

It has been beautiful to see our congregation growing at St Swithun's over this last year, exciting new community initiatives taking place and closer partnerships with local organisations emerging.

Below is just a snapshot of some of the joys and challenges of this last year, along with some of our hopes for the coming year.

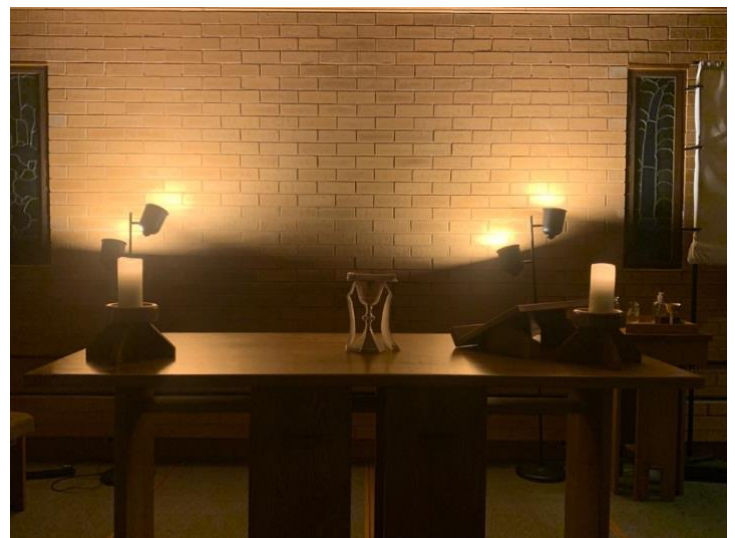
Services and Occasional offices

Our Sunday congregation, which in early in 2025 was affectionately referred to as 'St Aidan's at St Swithun's', has now very much become a vibrant congregation in its own right with new people joining us from the Manor estate. Sunday attendance rose from 25 a week on average in January, to 51 a week on average in November (and even more in December due to Christmas services, but that doesn't feel like a fair comparison).

We have had the joy of several new people taking on roles in leading and supporting our services, and it's a privilege to see people using their gifts for the church. I am so grateful to all in the AV team, readers, wardens, refreshments team, welcomers, Ark team, kid's team, worship leaders, preachers and everyone who makes worshipping together such a special part of the week.

A particular joy of mine is the monthly all-age Eucharist services that we began this year. Witnessing young people helping to lead us in our worship is a true blessing.

We have also tried to begin a pattern of prayer through the week across our sites this year. Wednesday Night Prayer on Zoom continues monthly, and Monday morning prayer is held at St Aidan's, Thursday mornings at



Temple Park and (more recently), evening prayer after community kitchen at St Swithun's on a Thursday. It is really important to me that we anchor our rhythm of life as a parish community in prayer, and it is so special to get to do that with people across our parish each week.

As we look to reopening St Aidan's we want to embrace a rhythm of worship, sacrament, prayer, community life and outreach across our buildings. In this spirit, we are currently planning to keep our Sunday morning service at St Swithun's at 10:30am, but add in a 6pm service (with refreshments from 5:30pm) at St Aidan's. We hope that this will mean that we can maintain the energy and growth at St Swithun's while also offering something a bit quieter and more reflective at St Aidan's for those who would like it. In addition to these Sunday services, we are looking to slowly introduce midweek services – including a midweek lunchtime Eucharist, and the ARK team are looking to trial ARK at St Aidan's at a new time. Watch this space.



We have had a steady stream of baptisms at St Swithun's this year, both after our main Sunday service for those in the wider parish and (very joyfully) a number of our congregation members in the main service as well. It is great to have our baptism families from the wider parish coming along to ARK services, and it has been lovely to get to know them. We expect the number of baptisms to increase once St Aidan's reopens.

We have only had 1 funeral and no weddings in 2025. This is a shame as we would of course love to serve our parish in these ways, however we expect to see more once St Aidan's is in operation.

Community

This year we began our community kitchen at St Swithun's. The team who run it are incredible. The love, joy and sense of community in that space is truly sacred. The food is also very tasty and it's a great provision to our community, and a way to partner with our friends at S2 Foodbank.

Wanting to see this amazing work continue well supported, we have been fortunate to receive funding to pay Sarah to run the community kitchen one day a week, and we have exciting plans for the community kitchen across the parish.

We have had some lovely opportunities to host and be hosted by our local primary schools for assemblies and educational school visits. On St Swithun's day we had the choir from Prince Edward's school lead us in a service of compline, and we look forward to partnering more closely with our schools for things like this in the near future.

St Aidan's Renovation

This project has been a much bigger time commitment than I anticipated. However, rather than do quick repairs and get back into the building, I thought we should take the opportunity to do a thorough refurbishment to help us better serve the community and reopen as a home for worship, prayer, community and life events that will stand the test of time. We also hope that a higher quality facility will help us to generate revenue through room rental and events hire.

In 2025 we did a lot of preparatory work (lots of surveys and small repairs), alongside planning and fundraising for the scheme as a whole.

In early 2026 we have seen the commencement of work on the roof and other external repairs to make the space wind and watertight. The disabled toilet renovations have also begun, and plans for the lounge and kitchen to be refurbished and cloister redecorated are underway. We have also had plans for a net zero heating scheme drawn up.

In the coming year we hope to have the main renovations of downstairs complete (including a refurbishment of the cloister, and redecoration of the main worship area), and have a new heating system installed. Plans for upstairs are also in process, and we hope to see them realised in 2027.



The works on the accessible toilet underway

We plan to have a phased reopening of the building from Easter 2026, with services beginning regularly in July and community activities from September.

A note on finances

Finances continue to be a struggle, while the building work and renovations at St Aidan's have been covered through grants and private donations, the running costs of an increasingly busy parish life without an income from that building has been hard.

Thank you to those who generously give on a Sunday (our Sunday plate giving is up this year which is wonderful) but we would love to encourage more people to give by standing order and through the Gift Aid scheme so that we can maximise donations and budget more easily.

Financial planning and diversification of income will be a priority and ongoing challenge this coming year.

For those who can afford it, giving financially really does help us, but we understand that many give in other ways and we are very grateful for that too.



The Team

This year has seen a lot of people both faithfully continuing to serve and stepping into new roles in the church. As the team shifts and grows we are very lucky to have new energy, gifts and expertise to enrich our parish life.

In our clergy team this year, in addition to me joining as Team Rector, we have had the privilege of Sam joining us as Curate. He has been a true asset to our community and a real help to me. We also have funding for a half time Associate Minister and will be looking to recruit for that in 2026.

In terms of our staff team, we are as ever indebted to our amazing Support and Development Officer Nicola, and our cleaner Vicky. Both of who's work often goes unseen but keeps us running. As I mentioned above, we also secured funding for Sarah to run



our community kitchen as a paid role one day a week. As we continue to partner with MCCP at Temple Park, Lisa, the Community Cohesion & Outreach Worker, has been getting more involved in wider parish life including baptism assisting, and will be working closely with our Churchwarden Julie to explore opportunities for outreach at St Aidan's.

Our long serving Churchwarden Sue stood down last year, but we were lucky to retain Sioned. We also welcomed Julie as a churchwarden who has been learning the ropes from Sioned and getting stuck in this year and will be focussing on St Aidan's when it reopens. We are hoping to recruit a third churchwarden, as per our decision at the last APCM, for 2026.



Vickie became our Safeguarding Officer this year, and we are delighted to have someone with a lot of safeguarding experience in the role.

A huge thanks (again) to all involved in serving in all areas of church life.

Finally, I want to say a huge thank you for welcoming me so well into the church family and parish. I feel so grateful to get to serve my ministry in the Manor. I hope this report has lots of things that bring joy to those who read it, and that we can continue to discern God's direction for us together.



Annual Parochial Church Meeting And the Annual Meeting of Parishioners St Swithun's Church, 19th April 2026, 12 noon

Agenda

Welcome by Team Rector

- 1. Opening prayers**
- 2. Apologies for absence**
- 3. Minutes of 2025 Annual Parochial Church Meetings**
- 4. Matters Arising**
- 5. Meeting of Parishioners – Election of Churchwardens**
- 6. Presentation of Annual Report and Accounts**
- 7. Election of Attercliffe Deanery Synod Representatives**
- 8. Election of Lay Members to the PCC**
- 9. Appointment of Independent Examiner**
- 10. Final words of thanks**
- 11. Closing prayers**





**Minutes of the Annual Parochial Church Meetings of the
Parish of Sheffield Manor held on Sunday 27th April 2025,
St Aidan's Church, Manor Parish**

Present: - Out of the 47 Electoral Roll members entitled to attend and vote, the following members were in attendance: - Cheryl Bowen, Jessica Child Cavill, Julie Child-Cavill, Claire Dalpra, Paul & Diana Coupe, David & Sylvia Elliott, Catherine Fish, Sally Griffin, Mark Heaton, Ashley Houlden, Christine Humphries, Anne & Martin Lawton, Ruth Mills, Sioned-Mair Richards, Geoff & Jenny Richardson, Lilian Tootell.

In attendance: - Revd Lucy Sablan, Naomi Bowen, Chris Digman, Sarah Short, Ruth Short,

1. Opening Prayer led by Revd Lucy Sablan.

2. Apologies for absence: - Amber Child-Cavill, Maureen Mundy, John Skidmore, Julie Wagner, Andrew Wooding, Vickie Woodley

3. Minutes of the 2024 Annual Parochial Church Meeting

These were signed and accepted as a true record subject to amendments about attendance – Claire Dalpra, Natalie Dalpra, Martin Lawton, Anne Lawton & Sue Williams had not been in attendance.

4. Matters Arising – None

5. Meeting of Parishioners - Election of Church Wardens

Rev Sablan paid tribute to Sue Williams as she stood down as Church Warden after long service in the role. She had been an absolute mainstay of the church, and she would be an extremely hard act to follow. Sioned & Lucy presented Sue with gifts on behalf of the parish & a rousing chorus of “For She’s a Jolly Good Fellow” was sung.

Sue thanked everyone profusely.

Lucy spoke of the wide and varied duties of being a church warden & that she hoped to instigate a review to spread the duties so that people felt more able to stand to be church warden in the future. She envisaged a three year rolling programme of Senior Warden, Church Warden and Junior Warden. This would be proposed officially at next year’s meeting.

Sue Williams proposed and Catherine Fish seconded that this be trialled in the coming year. This was agreed unanimously.

Julie Child Cavill was proposed for the role of church warden by Vickie Woodley and seconded by Sylvia Elliott. This was agreed unanimously.

Annual Meeting of Parishioners Meeting Closed





6. Presentation of Annual Report and Accounts for 2024

There was concern that not all members had received copies of the Annual report by email although printed copies had been available in the church. It was agreed to ensure that a new list of email addresses for members would be put together by the PCC.

Lucy spoke of her vision for the parish. What had attracted her to apply to become rector was that the church wanted to be seen as an inclusive church. It was good to see St Swithun's as a hub of so many activities from the food bank to scouts. She wanted St Aidan's to perform a similar role once it had re-opened – the aim is next Easter. There would be consultation with the community to find out what they wanted so that the church could be a real community space.

Money and Finance

Chris Digman presented his Treasurer's Report, summarising the key financial information. Overall a surplus of £2,000 had been made but we had missed our target for the Common Share. Giving was down on last year. The closure of St Aidan's meant loss of rental income so it was hoped that the church repairs would be completed soon, subject to finance.

Thanks were expressed to Chris Digman for producing such an informative and comprehensive set of accounts.

As Chris was stepping down as Treasurer and leaving the parish, Sue presented gifts to Chris and his wife Alison, who was a former PCC Secretary, as a thank you for their enormous contribution to parish life. Chris thanked Nicola Smith the Support & Development Worker for the work she has done on day to day finance, Sue Williams for her support; the Church Burgesses for their financial support and David Ryder who has signed off the accounts each year.

It was proposed by Geoff Richardson and seconded by Sue Williams that the meeting accept the Annual Report and Accounts as presented. All in favour with no abstentions.

7. Election of Attercliffe Deanery Synod representatives

Jenny Richardson spoke of her role on the Deanery Synod. She spoke of her pride that a motion on Palestine agreed by the PCC had gone to Deanery Synod where it was agreed and forwarded to Diocesan Synod. From Diocesan Synod it has now gone to General Synod, the national body of the Church of England, where it will be debated in July 2025.

Noted that Jenny will continue in her role as our Deanery Synod representative.





8. Election of Lay Members to the PCC

There had been no nominations for PCC members. Lucy said that she would be happy to discuss the roles and what might be needed with anyone who was interested. Co-option to the PCC could be undertaken if there was interest.

Lucy announced that Vickie Woodley had agreed to become the safeguarding officer for the parish. There was discussion of safeguarding and ensuring that our churches are seen as safe spaces. It was agreed that the inclusive Pride Flag should be flown from St Aidan's church.

9. Appointment of Independent Examiner

David Ryder from St Mark's Broomhill & Broomhall, had accepted the invitation to take on the role, with the approval of this Meeting. It was proposed that David Ryder be accepted as Independent Examiner for the forthcoming year. Proposed: Julie Child-Cavill, Seconded: Sue Williams. Accepted unanimously.

10. Final words of thanks

Lucy gave heartfelt thanks to everyone for all they are and all they do in their ongoing support to the Parish.

11. Closing Prayers

The meeting closed with prayers by Sioned.



Churchwarden's Report

Sioned-Mair Richards & Julie Child-Cavill

It's been an eventful year for us both as we've set off working in a new team. We went to Rotherham to be sworn in as new church wardens, followed by going on the course for new church wardens. We were left a bit scared of all the responsibility that the role involves. Initially we phoned Sue Williams a lot as we looked for information. Big thanks, Sue. Nicola, our Support and Development worker proved invaluable at nudging us for things we knew nothing about. We made mistakes, we missed things, but we have come through the year in one piece and hope to keep growing into the role.

It has been a joy to work with our new Rector, Lucy, and then a few months later, to be joined by Sam our curate. Both have energy, commitment and enthusiasm which is infectious. Lucy has a vision for the parish which we share and which gives us a plan to work to.

Lucy's enthusiasm has seen the congregation at St Swithun's grow steadily. We have more young families. It is great to see so many children going out to Sunday club and even to hear their enjoyment through the slightly open folding doors! There has been a rise in communicants and of people willing to be on the rota for welcoming, reading, assisting with communion and the AV system. We have settled into a rhythm of ARK at the beginning of the month, and a mid-month All Age Eucharist. Lucy has been explaining the various stages of the communion to help newcomers understand what we are doing as it can be baffling. We had a DIY nativity at Christmas which was approached enthusiastically by all and Sioned finally got to be an angel.

There have been changes to the fabric of the church. We have had new wiring in the church and finally sorted the ceiling lights. The side Chapel has been reclaimed, as has the vestry for sole church use. We have a children's corner in one of the alcoves and a welcome area in the foyer with comfy sofas. Thank you to Martin for his work on the AV system.



The big innovation has been the Thursday Community Meal, prepared by Sarah, Claire and their volunteers. This works in conjunction with the S2 Foodbank who provide excess produce. This has brought new people into the building and demonstrated God's love/Our love in a tangible way, as well as being delicious. The Burns Night was particularly enjoyed. A big thank you to Sarah and Claire.



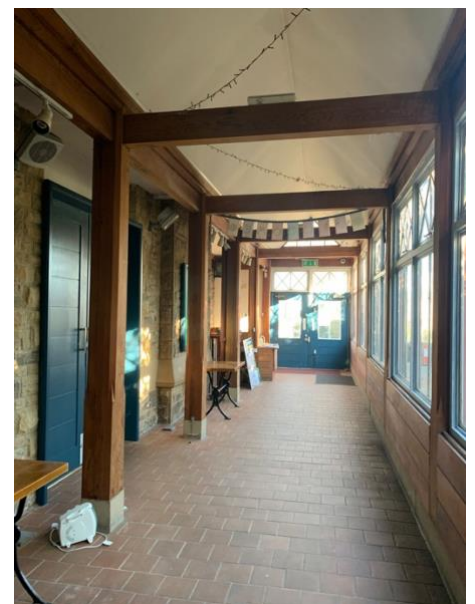
Meanwhile work at St Aidan's has progressed more slowly than we hoped or expected, not helped by the constant rain since January. As we write the roof is finally being weather-proofed, the accessible toilet is being repaired, the lounge and kitchen area transformed, and the new heating system agreed upon.

We were able to hold a beautiful candlelit carol service at St Aidan's before Christmas. The atmosphere was joyful and made us appreciate the majesty of the building. We are looking forward to returning once the building works are completed.

Week by week we continue to set up for church services (helped by David and Christine) and keep the building running. This involves lots of appointments with electricians, plumbers and other tradespeople. We also liaise with the other users of the buildings from the Seventh Day Adventists to scouts and cubs.

In anticipation of the reopening of St Aidan's, we have split our two churches between us so that Sioned takes responsibility for St Swithun's and Julie for St Aidan's. Julie also helps with activities at the Temple Park Centre.

As we said at the beginning, this has been a year of learning for us. We have been helped by all the members of the PCC, thanks again to Sarah for taking the Minutes. And by the kindness and support of all the congregation. We are hoping to find a third churchwarden to develop this year who can take over properly next year when Sioned steps down. Do consider if this could be you! Thank you everyone.





Safeguarding Report

Vickie Woodley

Manor Parish continues to follow the recommendations and guidelines set out in the Diocesan Safeguarding Policy. I have taken on the role of Parish Safeguarding Officer, and my details are on the notice board at St Swithun's (and will be in the newly renovated St Aidan's). I also spoke in the main service on Safeguarding Sunday. New policies continue to be created as the church serves the wider community in new ways, for example our Community Kitchen.

We have a parish safeguarding email that people can use to contact me regarding safeguarding concerns or questions, which is: safeguarding@manorparish.co.uk. Where concerns have arisen, they have been responded to, and we have consulted the Sheffield Diocese Safeguarding Advisers for further advice when it has been necessary.

There has also been a safeguarding audit within the diocese, and it is hoped that a good range of people will have completed the survey so that people's views can be heard.

We continue to review DBS and training for church personnel and volunteers and it is appreciated that those needing to do training do so promptly and let us know when they have completed it so that our records can be kept up to date. Any volunteer who is unsure which training they need to complete can speak to myself, Lucy or Nicola. Further dates for in-person training have recently been released for those that prefer this method of training.

Whilst a lot of safeguarding happens 'behind the scenes', it continues to be a top priority within the parish, and it is hoped that people continue to feel that they are welcome, heard and looked after.





Attercliffe Deanery Synod

Jenny Richardson

In February 25 it was reported that it has been decided to call the “A4 Mission Area” South-east Attercliffe.

Britt Webb and Rachel Wilkinson gave a presentation on “Wellbeing Groups: introducing people to faith through exploring mental and emotional wellbeing”

Bishop Pete’s reflection on his Deanery day-visit was that he met lots of people and had good conversations, but there were few opportunities for an evangelistic message. Discussion about this led towards a conclusion that relationship evangelism was needed in our deanery rather than evangelistic messages so there was a misalignment of intentions. The more successful evangelism in our deanery is conversational.

In June 25, Jenny Richardson updated the deanery synod about the following motion, which had already been endorsed by the Deanery. In June 2024 the Deanery synod had included an item from Manor Parish. Manor Parish PCC had endorsed a motion from Carlisle Diocesan Synod about the Holy Land, calling on the Church of England to be more proactive in its support and solidarity with Palestinian Christians. The motion is based on Cry for Hope, a call from Palestinian Christians, which is supported by Manor Parish, and was listed on General Synod Special Agenda IV in 2021 and due for debate in February 2025. The endorsement of the motion was subsequently passed by Sheffield Diocesan Synod, and the General Synod Special agenda IV states “[The Sheffield Diocesan Synod passed a motion in identical terms]”

The situation in Palestine and Israel changed significantly in 2023, and Carlisle Diocesan Synod accepted an invitation to update the motion. It was then due for debate at General Synod in July 2025, but other business was given priority and it was not debated.

In June 25, the Open the Book team from Gleadless gave a short presentation of what they have been doing with the local primary school. They shared the great success they had achieved engaging with both the pupils and the teachers at school assemblies using the open the book materials.





It was reported that Joanne McCarthy has been appointed as the new Deanery Secretary.

Chris Stebbing shared that Attercliffe Deanery has been allocated more than half of the new curates in Sheffield Diocese.

Time was given in small groups to share good news stories. Some of these were then reported back to the whole Deanery Synod meeting, and included young people baptised, a new centenary project worker, organising community fun days, and using the church CCTV to support local victims of vehicle crime.

In November 25 there was a joint Deanery Synod meeting in November at Heeley Parish Church, with a presentation by Beth Burass, the director of Focal Ministry.



Children's & Youth Work

The Children's and Youth Leaders

Sunday Club and Ark continued throughout 2025 led by Andrew Wooding, Claire Dalpra, Julie Child-Cavill, and Vickie Woodley with support from Gemma Wellum on craft ideas for Ark. Rachael Oludipe comes to our planning meetings and helps in Sunday Club when she can and Lilian is a great support with Ark.

We are always looking for more leaders and helpers - especially with St Aidan's opening soon – so do pray about whether God might be calling you to children's work.

Numbers for Ark (between 25-50) and Sunday Club (between 5-10) have risen over the year, for which we are very thankful. With support from Lucy and Sam, we introduced an adult discussion during Ark (during craft) which is proving popular. Our thanks to the technical team who run sound/visual for Ark; it's so much easier than CD players and printed orders of service!

2025 began with the Breathe Deep diocesan youth day in Sheffield Cathedral. Thanks to Andrew for organising the three young people attending. In March, Justin wrote and delivered a short talk at the Joined Up diocesan conference for children's and youth workers, which included his reflections following the death of a fellow pupil at his school All Saints in February.



After Easter, we welcomed Y1 children from Pipworth School on their annual visit to St Swithun's. Claire was also asked into Manor Lodge school several times during 2025 to lead to Easter and Harvest assemblies and support classroom teaching on Holy Week, Jesus' disciples and forgiveness.

In the summer, we went from three Sunday Clubs a month to two, with an all-age service in the middle of the month to replace it. Claire finally stepped down from Sunday Club so she can help at Community Kitchen,





although she still sometimes sits in as an extra adult. Sunday Club is now run by Vickie and Andrew who alternate with each other. The Community Kitchen meal includes a few children and young people; we have an activity table for them and when the weather is good, they kick a ball around.

In August Sam started a fortnightly Christian youth group, 'Pizza & Prayer', joint with St Leonard's Church, Arbourthorne, for secondary-school aged teenagers. Lucy has been helping with this since Britt Webb, the curate of St Leonard's, changed roles. We have four teenagers come currently. We began by talking about wellbeing in the first few sessions before moving onto various Bible passages.

Julie has helped Lucy and Sam lead and develop Baptism preparation and served as verger at baptism services; this autumn, Lisa Wigfield committed to helping too - to build on links with local families for Tots@Temple Park.

In December, we held our Christingle in the morning as an Ark service, which was very well attended. Our sixth Christmas Toddler Disco - organised by Julie - took place at Victoria Methodist Church again with DJ Ruth Mills, hot dogs and drinks, and Santa's grotto.



Community Kitchen

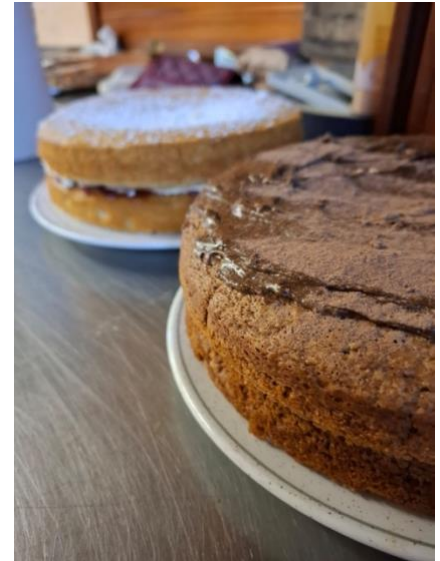
Sarah Short

How St. Swithun's Community Kitchen Builds Community & shares God's love:

Let's be honest—people might show up for the food, but there's a whole lot more cooking at St. Swithun's than just a tasty dinner!

Come for the Grub, Stay for the Love.

We see it every week: someone walks in looking for a hot meal and ends up getting a side order of belonging. You can't help but smile when people who barely spoke a word at first are now swapping stories, laughing, and sometimes even arguing (nicely!) over the last slice of cake.



Some of our regulars have gone from sitting quietly at the back to rolling up their sleeves and helping in the kitchen. One said, "I didn't think I'd be helping set up for meal, but it's better than therapy!"

God's Love—Served Without Preaching

We're not in the business of arm-twisting anyone into church, but something happens when you serve up kindness with your 'Meat & Potato Pie. People start asking, "Why are you lot so nice?" or "What's the catch?"

That's our cue to let them in on the secret ingredient: God's love (no, really, it's not just the gravy). We've had people ask for prayer, pick up a church leaflet, come to breakfast on Sundays and stay for the service to see what all the fuss is about.

Our Prayer tree sits pride of place in the foyer, where people come to sit and reflect and offer up prayers. We also do a thank you prayer before we eat at every meal.

We don't do hard sells—just hard-to-resist puddings and a listening ear. Whether someone wants to talk about faith, share a worry, or just enjoy a second helping, there's space for it all. Sometimes, the best conversations about God happen between mouthfuls of crumble.





Looking Ahead

So what's next? More meals, more laughter, and—if we're lucky—a few more people discovering that church isn't as scary (or as boring) as they thought. We'll keep serving up the good stuff, with a generous dollop of hope!

Last but not least

I would like to do a shout out to everyone —volunteers, guests, and the PCC and Church Fam that make this happen. Together, we're making St. Swithun's Community Kitchen the best-kept secret for food, friendship, and a little taste of God's love.

Manor Parish Community Kitchen Receipts and Payments Summary

Receipts	£
Donations at Community Kitchen	1,137
Sum Up Giving at Community Kitchen	131
Other Donations and Income (inc. recovered Gift Aid)	1,330
Grants	900
Total Receipts	<u>3,498</u>
Payments	£
Food	1,243
Equipment	322
Publicity	175
Training	42
Other Expenditure	319
Bank Charges	1
Total Payments	<u>2,102</u>
Excess Receipts (Payments) for the year	1,396
Balance as at 04.08.2025 (start date)	<u>0</u>
Balance as at 31.12.2025	<u>1,396</u>



Manor Church & Community Project

Lisa Wigfield & Rev'd Debora Marschner

Highlights

The arrival of Rev'd Lucy Sablan and Rev'd Sam Tudor in Sheffield Manor Parish has increased the sense of project momentum this year and strengthened our day-to-day partnership between M CCP and Manor Parish.



This year we have introduced a weekly prayer time at Temple Park Centre, giving us a short time to pray for the Project and to reflect on our work through the text we read in the Bible. This is usually led by Lucy or Sam, but Lisa has led on occasion. Claire also attends the warm space to share a 'sand story' which is enjoyed by all.

One of our volunteers brought her family to a service at St Swithun's, and now readily gets involved in both prayer and the 'sand story'.

We held four Crafternoons – a session for primary school-aged children to be creative, hear stories from the Bible and share in a meal, with attendance being ad hoc. We have several regular families who appreciate this time to come together.

Our Summer and Christmas Fairs were well attended by members of our community, and Manor Parish had a stall at both events. Our volunteers, and Manor Parish members were key in making this a good experience for all.

We have enjoyed collaborating with the Community Kitchen at St Swithun's Church, which Lisa Wigfield's trust-building and connections helped to start. It is great to see this so well attended.



In October we saw the start of the new 'Tots at Temple Park' providing a space for parents/ grandparents and carers to meet whilst their young children play and learn in a safe and fun environment.



Lisa is now volunteering as a Baptism Assistant with Sheffield Manor Parish, befriending young families and inviting them to the toddler group.

Our partnership working across the community continues to grow with Green Estate and Friends of Manor Fields Park; our partnership with Manor and Castle Development Trust has also significantly grown. We are looking at working together to offer groups and activities for people living with Dementia.

The old church furniture has finally been removed from Temple Park Centre, allowing our user groups to use the building to its fullest.

We have partnered with MASKK, our main tenant, to improve facilities at Temple Park Centre with the addition of a new kitchenette, a bigger and better soft play frame, new front doors and new fire doors meeting updated regulations. We also negotiated a small increase in room rental from MASKK, helping with our tight budgets.



At Christmas we created a knitted and crocheted a community tree with members of Manor Parish, Woodhouse Methodist Church and Temple Park Centre working together. It created interest from community members and people attending our sessions.





Grant Funding

One key piece of work has been applying for and securing funding to continue Lisa's salary for an additional three years (2026-2029)

We have needed to grant fund to replace the rain-damaged ceiling and are still applying for grants to cover costs to repair the flat roofs.

We are grateful of the support from within the Diocese and Methodist Circuit fundraising advisors as we chase funding for salary and building simultaneously.

Looking ahead, the next three years we will be focussed on developing more faith-based elements to the project. We've called it 'Branching Out'. In September 2025 Lisa and Claire filmed a short video with the help of Ruth Mills, a member of Manor Parish, to support our funding applications.

<https://www.google.com/file/d/1qBny4Rm9U4Xx3voFMpSg47c9JJPFBFr/view?usp=drivesdk>

Our Priorities for the coming year

- Increasing attendance at Monday Crafts and Warm Space to twelve and twenty respectively
- Continuing to expand the number of volunteers for all MCCP-run groups and activities
- Increasing the frequency of Christian storytelling at MCCP-run groups and activities
- Continuing to invite activity attenders to parish services
- Increase footfall at Temple Park Centre by offering a calendar of family activities including movie nights, quiz nights and markets and fairs.





Haven@Table

Jenny Richardson

Haven@Table is a place for a relaxed chat over a meal in our home on City Road... we share food and stories of what's happened in the last few weeks, we listen, laugh, pray! We have fun and some more serious moments, as we share our stories, poems, relevant words from Bible, favourite music – and much more. We usually end with quiet prayer and reflection, around the table, with candles and the remains of trifle and fruit crumble.

We meet monthly and usually focus on a theme. We're aware of the turmoil and unrest in our own country and in the wider world, and often find ways to connect what we experience day to day with wider concerns.

For example, one evening we looked at pictures of fences, boundaries and frontiers, in our homes, our neighbourhood, our country and thought about which we did or didn't like. On another evening we thought about being together around a table, what it means to be hospitable to each other, and how the Eucharist in church can feel like a place of both inclusion and exclusion. Other themes have included waiting and hoping; having courage; trees and what we notice about them; money and possessions.

As always, Haven@Table has been a place for us all to relax and be ourselves, and find plenty to chat about!

This year, we have met on 9 occasions. This year in particular, our own health issues, caring for those in our wider families, and bereavements have been important in our conversations. Most of the time we have been face to face around the table, twice in the garden to enjoy the good weather, once on Zoom.

It is in its 17th year – and still has a few of those who have been there from the start! The group continues with 11 regulars, plus others from time to time. There's an average of 8 people each month. If you think you'd like to give us a try, please just turn up! See the monthly parish newsletter for details.





PCC Report for 2025

<u>Ex-Officio</u>	<u>Position</u>	<u>Maximum Term Dates</u>
Rev'd Canon Lucy Sablan	Team Rector / Oversight Minister	N/A
Rev'd Samuel Tudor	Assistant Curate	N/A
Sioned-Mair Richards	Churchwarden	April 2024 – April 2030
Julie Child-Cavill	Churchwarden	April 2025 – April 2031
Jenny Richardson	Deanery Synod Rep	April 2023-April 2026
<u>Elected Members</u>		
Martin Lawton		April 2024 – April 2030
Lilian Tootell		April 2024 – April 2030
Sally Griffin		April 2025 – April 2028
Stephen Ramshaw	Church Army	Stepped down in 2025 due to retirement
<u>Co-opted</u>		
Ruth Mills		Co-opted for 2025
<u>In Attendance</u>		
Sarah Short	Secretary	
Nicola Smith	Parish Treasurer / Support and Development Worker	





Treasurer's Report

Nicola Smith

The 2025 Financial Statements show excess Receipts for the year of £20,110. This comprises £3,338 unrestricted funds, £107 unrestricted designated funds and £16,665 restricted funds.

The balance of unrestricted funds carried forward at 31st December totalled £9,701. Further details are in the Financial Statements.

- Restricted funds are those that have been given for a specific purpose and must only be used for that purpose.
- Unrestricted funds are not for any particular purpose and can be spent as deemed fit.
- Unrestricted designated funds have been set aside by the PCC for a specific purpose, in our case typically for works to the building and fabric.

Income

We are extremely grateful for congregational giving and the continued generosity in the Parish, especially given the costs of living. Gift Aid Giving and Envelope Giving were both down compared with 2024 but the Sunday Eucharist giving almost doubled. The combined giving (Gift Aid, Envelope, Sunday Eucharist, Other Service Collections and Individual Donations) formed almost 40% of our total unrestricted income.

Our hall lettings were lower than in 2024 (by almost £5,000). This has been due to the continued closure of St Aidan's Church throughout 2025, a situation which we hope to see starting to resolve itself by the end of 2026. Our letting income continues to be boosted by payments from the Foodbank based at St Swithun's Church which is a critical service to the local community.

We received a restricted grant of £7,000 from The Benefact Trust towards the high-level repairs at St Aidan's and £8,964 from Sheffield Diocese's Strategic Building Investment Fund towards the renovation work at St Aidan's, the latter figure being part of a £200,000 drawdown fund that we have secured which we are using for match funding when applying for





Grants and to cover costs that aren't easily covered by funders. We are drawing from this fund as and when required.

We also received a grant from the Sheffield Church Burgesses Trust for the Support and Development Worker post up to July 2026 and a generous donation of £6,000 for the post to cover August 2026 to July 2027. We are immensely thankful for all of these funds which have been critical in keeping the work of the church going.

Expenditure

We were unable to pay our full Common Fund commitment this year, making payments of £8,000 towards the total pledge to the Diocese of £22,529, which amounted to around 36%.

Our utility costs were lower than in 2024, for the most part as a result of St Aidan's Church being closed for the whole year. The combined bills for 2025 were £9,118, a reduction of £2,901. Maintenance and repairs expenditure was slightly lower than in 2024, not taking into account the renovation costs.

I would like to thank David Ryder, our Independent Examiner who has provided helpful advice and support to me in the production of the Financial Statements.

Reserves Policy

It is the policy of this parish to keep three months' running costs in reserve to cover unforeseen emergencies. This policy will be reviewed in twelve months' time.



Ecumenical Parish of Sheffield Manor

Financial Statements
for the year ended 31st December 2025

Ecumenical Parish of Sheffield Manor

Financial Statements for the Year Ended 31st December 2025

Receipts and Payments Accounts

	Unrestricted Fund	Unrestricted Designated Fund	Restricted Fund	Totals 2025	Totals 2024
	£	£	£	£	£
RECEIPTS					
VOLUNTARY RECEIPTS					
Gift Aid Giving	4,174	-	-	4,174	5,208
Gift Aid Recovered	2,422	-	45	2,467	3,492
Envelope Giving	1,050	-	-	1,050	1,671
Sunday Eucharist Collection	4,648	-	-	4,648	2,375
Other Service Collections	319	-	-	319	32
Coffee Donations	351	-	-	351	271
Individual Gift Aid Donations	-	-	6,000	6,000	-
Individual Donations	5,820	-	200	6,020	8,997
Special Collections	-	-	-	-	310
Baptism Collections	162	-	-	162	199
Wedding Collections	-	-	-	-	7
Community Kitchen (see note I on page 5)	-	-	3,498	3,498	-
Summer/Winter Fairs	119	-	-	119	84
Miscellaneous Fundraising	215	-	-	215	5,000
	19,280	-	9,743	29,023	27,646
OTHER RECEIPTS					
Wedding Fees	-	-	-	-	767
Funeral Fees	409	-	-	409	1,354
Certificates	-	-	-	-	108
Dividends	170	-	-	170	165
Interest Received	-	107	-	107	58
Grants	445	-	300	745	318
Minibus Collection	-	-	-	-	50
Insurance Claims	1,172	-	-	1,172	-
Hall Lettings	18,709	-	-	18,709	23,626
Charity Giving	-	-	182	182	67
Parish Miscellaneous	465	-	-	465	299
St Aidan's Renovation	-	-	15,964	15,964	-
Church Burgesses Grant to Fund Support and Development Worker	-	-	7,169	7,169	7,060
	21,370	107	23,615	45,092	33,872
Total Receipts	40,650	107	33,358	74,115	61,518

Ecumenical Parish of Sheffield Manor

Financial Statements for the Year Ended 31st December 2025

Receipts and Payments Accounts (continued)

	Unrestricted Fund	Unrestricted Designated Fund	Restricted Fund	Totals 2025	Totals 2024
	£	£	£	£	£
PAYMENTS					
PREMISES					
Cleaning & Caretaking	3,570	-	-	3,570	3,205
Church Gas Supply	4,204	-	-	4,204	5,742
Church Electricity Supply	3,466	-	-	3,466	4,634
Church Water Supply	1,448	-	-	1,448	1,643
Insurance Repairs	1,273	-	-	1,273	-
Church Insurance	5,648	-	-	5,648	5,478
Church Building Sundries	303	-	-	303	158
Professional Fees	200	-	-	200	-
St Aidan's Renovation	-	-	6,264	6,264	-
One-off renewals	1,431	-	200	1,631	94
Maintenance and repairs	1,838	-	-	1,838	2,836
Repairs and maintenance - St Swithun's	-	-	-	-	182
Servicing	1,977	-	-	1,977	1,767
	25,358	-	6,464	31,822	25,739
WORSHIP AND MISSION					
Sacristy Supplies	337	-	-	337	189
Service Books/Occasional Offices					
Stationery	216	-	-	216	-
Organist Expenses	-	-	-	-	70
Vergers Fees	60	-	-	60	300
Young Peoples Work	196	-	300	496	49
Worship Resources	36	-	-	36	19
Catering expenses and refreshments	-	-	-	-	81
Community Kitchen (see note 1 on page 5)	-	-	2,102	2,102	-
	845	-	2,402	3,247	708
WIDER CHURCH					
Anglican Diocesan Common Fund Contribution	8,000	-	-	8,000	16,350
Charities	-	-	227	227	67
Licences & Subscriptions	389	-	-	389	573
Fundraising Expenses	-	-	-	-	29
Minibus Costs	-	-	-	-	113
	8,389	-	227	8,616	17,132

Ecumenical Parish of Sheffield Manor

Financial Statements for the Year Ended 31st December 2025

Receipts and Payments Accounts (continued)

	Unrestricted Fund	Unrestricted Designated Fund	Restricted Fund	Totals 2025	Totals 2024
	£	£	£	£	£
PAYMENTS (continued)					
ADMIN COSTS, WAGES AND OTHER PAYMENTS					
Parish Telephone and internet	957	-	-	957	1,524
Parish Stationery, Postage, Photocopying, Printing	444	-	-	444	325
Bank Charges	23	-	-	23	18
Diocesan Fees	162	-	-	162	913
Publicity	35	-	-	35	-
PA/AV Equipment	337	-	-	337	-
Parish Miscellaneous	714	-	-	714	129
Special Collection Expenditure Support and Development	-	-	-	-	306
Worker Salary	-	-	7,046	7,046	6,574
Mission Enabler (Community Kitchen) Salary	-	-	554	554	-
Employment Costs	48	-	-	48	96
	<u>2,720</u>	<u>-</u>	<u>7,600</u>	<u>10,320</u>	<u>9,885</u>
Total Payments	<u>37,312</u>	<u>-</u>	<u>16,693</u>	<u>54,005</u>	<u>53,465</u>
Excess Receipts (Payments) for the year	3,338	107	16,665	20,110	8,054
Cash at bank and in hand at 1st January	<u>6,363</u>	<u>3,630</u>	<u>11,197</u>	<u>21,190</u>	13,136
Cash at bank and in hand at 31st December	<u>9,701</u>	<u>3,737</u>	<u>27,862</u>	<u>41,300</u>	<u>21,190</u>

STATEMENT OF ASSETS AND LIABILITIES

	Endowment Fund	Unrestricted Fund	Unrestricted Designated Fund	Restricted Fund	Totals 2025	Totals 2024
	£	£	£	£	£	£
Cash Funds						
Bank Current Account (see note 2 on page 5)	-	9,938	-	11,096	21,034	6,108
Cash in hand	-	86	-	-	86	86
Add/(deduct): MCCP agency balance (see note 3 on page 5)	-	(323)	-	-	(323)	169
Bank Current Account for Wages (see note 4 on page 5)	-	-	-	11,566	11,566	5,997
Bank Current Account for Buildings/Fabric (see note 5 on page 6)	-	-	-	5,200	5,200	5,200
Charity Bank Account (see note 6 on page 6)	-	-	3,737	-	3,737	3,630
	-	9,701	3,737	27,862	41,300	21,190
Investment Assets						
Investment Fund Shares at mid market value (see note 7 on page 6)	5,777	-	-	-	5,777	6,068

Ecumenical Parish of Sheffield Manor

Financial Statements for the Year Ended 31st December 2025

Notes

1. Community Kitchen

The Community Kitchen commenced at St Swithun's on 7th August 2025. Initial income comprised a donation of £500 on which £125 Gift Aid was claimed, giving a total of £625, plus a £900 grant from Sheffield City Council East LAC. Ongoing income is provided by pay as you feel donations for the meals.

2. Bank Current Account Restricted Funds

At the end of 2025 restricted funds in the bank current account were held for two purposes:

	2025	2024
	£	£
Community Kitchen balance	1,396	-
St Aidan's renovation funds	9,700	-
	11,096	-

3. M CCP Agency balance held at year end

The Parish's former church of William Temple is leased to Manor Church and Community Project ("MCCP") which operates as a separate entity. The Parish processes some receipts and payments relating to MCCP as its agent and these are transferred between the Parish and MCCP monthly. The total transactions in the year are shown below. As these agency transactions do not relate to the Parish they have been excluded from its Receipts and Payments Account.

	2025	2024
	£	£
MCCP total receipts in year	8,677	10,391
MCCP total payments in year	8,185	10,560
Net Receipts/(Payments) in year	492	(169)
Agency balance at 1st January	(169)	-
Agency balance at 31st December	323	(169)

4. Manor Support and Development Worker's Salary and Mission Enabler's Salary

The Parish's Support and Development Worker's salary has been funded up to the end of July 2026 from an annual grant from the Sheffield Church Burgesses paid into the Manor Wages bank account which is a restricted fund. The balance on this account at 31st December 2025 of £11,566 represented the unused grant at that date carried forward into the next year plus a £6,000 donation received for the Support and Development Worker's salary for August 2026-July 2027 to which £1,500 Gift Aid will be added (claimed in January 2026).

The Parish commenced employment of a Mission Enabler (Community Kitchen) in December 2025. At the end of 2025 receipt of a grant was awaited to pay this salary (received January 2026).

5. Cooperative Bank Buildings Account Restricted Fundraising/Grants

The balance of the Cooperative Bank Buildings Account is made up of restricted donations totalling £5,200 towards the new heating system and overall renovation of St Aidan's. These funds will be spent in 2026.

6. Charity Bank Account

The funds held in our Ethical 40-Day Notice Charity Bank Account are unrestricted designated funds.

7. Manor Parish Investment Account

COIF Charities Investment Income CO3056793-001 (formerly account number 300210001T)

Kate Emma Fieldsend for Sale Memorial Church Walls and Fabric Repair

Unit holding as at 1st January 2025 299 shares £6,068 (mid-market value)

Unit holding as at 31st December 2025 299 shares £5,777 (mid-market value)

The dividend income from this investment is paid into the Parish's current account and is used for general purposes.

These Financial Statements as shown on pages 1-6 were approved by the Parochial Church Council on 15th March 2026 and signed on its behalf by:

Reverend Canon Lucy Sablan - Team Rector

Sioned-Mair Richards – Churchwarden

Ecumenical Parish of Sheffield Manor

Financial Statements for the Year Ended 31st December 2025

Report of the Independent Examiner to the members/trustees of the Ecumenical Parish of Sheffield Manor Parochial Church Council.

I report on the financial statements of the Parochial Church Council of the Ecumenical Parish of Sheffield Manor ("the charity") for the year ended 31st December 2025 which are set out on pages 1-6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and accounts therein, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding

of the accounts to be reached.

David Ryder FCA

100 Ivy Park Road, Sheffield, S10 3LD

17th March 2026